Command IA Coordinator Brief

Objectives

- *Understand the definition of an IA, the various types of IA assignments, and the uniqueness of an IA Deployment*

- *Define Parent Command and Command IA Coordinator roles and responsibilities*

- *Identify Sailor/Family support resources during each phase of deployment*

- *Understand the importance of NFAAS, and the role it plays in tracking IA Sailor and Family support*

What is a CIAC?

- *The Command Individual Augmentation Coordinator (CIAC) is a key component of IA Sailor support*

- *Acts as a mentor, an advocate, and a professional source of help and information for the IA Sailor and their family before, during, and after an IA assignment*

Does My Command Need a CIAC?

- *All Navy commands with Sailors departing on IA assignments, currently on an IA assignment, or having returned from an IA assignment within the past nine months must have a CIAC designated in writing by the CO or OIC, as directed by USFF IA Gram 08-02*

- *This applies to all AC Commands and commissioned RC Commands with a Unit Identification Code (UIC)*

- *For other RC Units, each NAVOPSPTCEN (NOSC) must have a designated CIAC to support mobilized reservists and their families, as well as any FTS/AC Staff and their families assigned to the NOSC*

Who Should be the CIAC?

- *CIAC should be an E-7 or above, preferably with IA experience*

- *All commands must have at least one CIAC, but large Commands may assign more than one*

- *Assignment of Civilian GS employees in a position to exercise sufficient authority is authorized when no suitable military member is available*

What is an IA?

- *Individual Augmentees (IAs) are Sailors who are filling individual billet requirements for various combatant commanders around the world in support of the Global War on Terror*

- *In contrast to a sailor that deploys with a ship, squadron or unit, an IA Sailor leaves their assigned unit or command to deploy individually or with a small group*

- *As an IA, Sailors serve as ambassadors for our Navy, and gain invaluable Joint Coalition and interagency experience which will enrich their career*

IA Statistics

- *Over 73,000 Sailors have served on and IA tour since September 11, 2001*

- *At any given time, there are approx. 14,000 Sailors in the IA pipeline, either with orders, in training, or deployed*

- *Active Duty Sailors make up about 60% of the IA force today*

- *Most IAs are concentrated in the CENTCOM region, which includes Iraq, Afghanistan, Kuwait, Bahrain and the Horn of Africa – but there are also IAs serving in other regions to include but not limited to Germany, the Philippines, Cuba, and Japan*

What Are the Three Types of IA Assignments?

- *Individual Augmentee Manpower Management Assignment (IAMM)*

- *Global War on Terror Support Assignment (GSA)*

- *Mobilized Reserve Personnel (RC Mob)*

What is the Difference between IAMM and GSA Assignments?

- ***Individual Augmentee Manpower Management Assignment (IAMM)***

  - *Active Duty "rip-to-fill" temporary duty assignments*

  - *IA Sailors remain assigned to their current/parent commands while carrying out TAD orders*

  - *Sailors return to their parent commands upon completion of their IA orders*

  - *Assignments vary in length from a few months to a year or more*

What is the Difference between IAMM and GSA Assignments?

- *Global War on Terror Support Assignment (GSA)*
  - *Sailors can negotiate with their detailers for a GSA assignment when they are within their PRD window*
  - *Sailors "detach" from their current command to execute GSA orders; they will then transfer to their next PCS assignment once they return from their GSA tour*
  - *GSA Sailors continue to receive traditional parent command support and family support from their detaching command*

What Types of Missions can IAs be Assigned?

- *Administrative Support – Provide pay and personnel support to assigned U.S. Navy personnel*

- *Civil Affairs – Working within communities to build strong relationships*

- *Public Works and Support Operations – Build and repair water and electrical plants and systems in support of U.S. operations and civilian communities*

- *Reconstruction Operations – Constructing new and repairing existing infrastructure such as roads, utility lines, power plants, buildings, etc.*

- *Force Protection – U.S. Base protection, building security, personnel (VIP) protections and security*

IA Deployment Uniqueness

- *Typically assigned combat support and combat service support roles ISO the GWOT*

- *In most cases does not deploy with regular Navy Unit*

- *Army training*

- *Assignment length*

- *Often an element of danger*

- *Non-traditional homecomings*

- *May be at shore duty or sea duty when selected*

- *May deploy TAD or PCS*

- *Expanded family support systems available*

IA Cycle

- *Command & Sailor notified*

- *Completes ECRC official/current mandatory IA checklist and other official requirements posted on the NKO website*
  - *USFF website (www.ia.navy.mil)*
  - *ECRC website (www.ecrc.navy.mil)*
  - *NKO (www.nko.navy.mil)*

- *Processed at NMPS*

- *Combat skills training/additional mission-specific training*

- *In-brief at assignment*

- *Warrior Transition Program in theater (*not all Sailors attend – dependent on BOG location)*

- *"Re-deployment"*

- *Out Process at NMPS (*For GSA and RC Mob Sailors only)*

IA Incentives

- *IA tour over 365 days will have priority detailing*

- *GSA follow on Sea duty reduced by length of GSA tour*

- *Shore duty PRDs will extend day-for-day for IAs serving in HDZ and half-a-day for non-HDZ*

- *Official credit for IA: NEC, AQD*

- *Participate in NCPACE distance learning*

- *Pay: tax free, ID/HF, Family Sep, Saving Deposit Program (Combat zone)*

- *Six months reprieve between deployments (Day for day)*

Major Players

- *USFF*
  - *Executive Agent for the IA Continuum*
  - *Provides streamlined, standardized execution of Navy IA policy and procedures*

- *NECC*
  - *Oversees expeditionary combat forces*

- *ECRC*
  - *Provides IA/GSA oversight*
  - *Ensures effective processing, equipping, training, certification, deployment, reach-back, redeployment and family support of IAs*

- **NMPS**
  - *Navy Mobilization Processing Site*
  - *In-processes all IAs*
  - *Ensures Sailors are ready to deploy – processing normally takes 1 week*
  - *Four Processing Sites (Norfolk, San Diego, Port Hueneme and Gulfport)*

- **Army - Combat Skills Training**
  - *Approx. 3 weeks*
  - *All IAs receive basic combat training; Some IAs will receive additional training for mission specific skills*
  - *Most IAs trained at Fort Jackson, South Carolina*
  - *Topics: Weapons qualifications, Convoy operations, Urban operations, Code of conduct, First Aid and Cultural awareness*

Top Administrative IA Issues

1. *Failure to comply with orders*

2. *Medical readiness (to Army standards)*

3. *Security Clearance*

4. *Official Passport as required by orders (e.g. HOA)*

5. *Government Travel Credit Card (GTCC) (Mission Critical Status)*

6. *NKO training not completed*

7. *Wills and Power of Attorney*

Parent Command Responsibilities
Pre-Deployment Phase

- *Ensure all screening requirements in the IA orders are fully adhered to*

- *Ensure the full completion of the mandatory check-list items 1-12 as follows:*

  1) *Ensure completion of ECRC IA Checklist*

  2) *Issue and activate IA Sailor's Government Travel Credit Card (GTCC)*

  3) *Ensure IA Sailor meets security clearance requirement as defined in orders*

  4) *Ensure Sailor obliserve and high year tenure issues are rectified prior to execution of orders, if applicable*

  5) *Verify IA Sailor possesses any required passports*

  6) *Ensure Sailor signs a dependant care certificate and family care plan, as required*

  7) *Ensure Sailor possesses a Common Access Card (CAC)*

8) *Complete any required advancement examination worksheets and order IA Sailor's exams for transfer to appropriate ECRC Det, NAVCENT CTFIA Forward Headquarters, or other appropriate supporting command for member during GSA deployment*

9) *Complete a command leadership consultation*

10) *Complete any required personnel action requests (1306) to include schools, Selective Reenlistment Bonus (SRB), Projected Rotation Date (PRD) adjustments, orders, special programs, etc.*

11) *Ensure CIAC and IA Sailor are aware of individual responsibility to maintain information in NFAAS and DEERS system at all times throughout deployment*

12) *Complete a DD 2795 Pre-Deployment Health Assessment within 60 days of their expected reporting date to the NMPS for in-processing (for the GSA, the DD 2795 must be completed prior to executing any leave) to include any required medical follow up and entry into medical readiness reporting system*

Parent Command Responsibilities
Training Phase

1) Monitor and maintain up to date Sailor and family information in NFAAS System

2) Ensure monthly contact is made with IA Sailors and families and coordinate any required action for issue resolution

3) For IAMM and RC Mob Sailors: Maintain role of GTCC APC

4) For IAMM and RC Mob Sailors: Maintain administrative responsibility for security clearances

* FOR GSA ONLY – ECRC will assume role of GTCC Agency Program Coordinator (APC) upon completion of NMPS processing; ECRC will assume administrative responsibility for security clearances upon completion of NMPS processing

Parent Command Responsibilities
Boots On Ground (BOG) Phase

1) *Monitor and maintain Sailor and family information in NFAAS System*

2) *Ensure monthly contact is made with IA Sailors and families and coordinate any required action for issue resolution*

Parent Command Responsibilities
IA Family Support

1) **Maintain monthly communication with IA family throughout deployment**

2) **Provide Command Ombudsman and/or FRG support to IA families**

3) **Include IA families in appropriate command functions**

4) **Ensure IA family data is maintained and any changes are updated in NFAAS**

5) **Comply with family support procedures as delineated in USFF IA Gram 08-03, in the event that an IA family relocates prior to or during the IA deployment**

- *Preparation is primary responsibility*
- *Ensures Sailor/alternate notified*
- **Reads and explains orders with Sailor**
- *CNIC provides IA Sailor/Family Handbooks*
- *Encourages Sailor/family to attend deployment readiness briefings*
- *Maintains/updates command social roster with IA data*
- *Ensures Sailor updates family contact info in NFAAS*
- *Provides Sailor/family with Ombudsman contact info*
- *Informs Chain of Command of issues*
- *Directs Sailor to provide command with contact info for any I-stop >1 week*
  - *Includes final in-theater command*

During Deployment:

- *Contacts command IAs at least monthly via telephone or e-mail*

- *Works closely with command ombudsman*

- *Informs CO or chain of command of issues*

- *Ensures in-theater contact info obtained*

- *Maintains working relationship with ECRC*

- *Encourage family to attend reunion briefings (FFSC)*

- *Ensures welcome home arrangements made*

- *Personally welcomes IA Sailors back to command*

- *Ensures IA's return is acknowledged by command*

- *Is aware of reintegration issues and referral resources*

Know your resources:

- **USFF**

- **ECRC**

- **Ombudsmen**

- **Fleet and Family Support Centers**

- **Chaplains**

- **Medical Personnel**

- **Military OneSource**

- **Dept. of Veterans Affairs**

Command Ombudsman

- *A command program; a link between the command and the family*

- *Informed of the unique aspects of IA assignments*

- *Maintains monthly contact with IA family members*

- *Informs IA families about resources*

- *Keeps IA families on command correspondence such as newsletters, telephone trees, social rosters, etc.*

- *Aware of reintegration issues and referral resources*

ECRC Contact Info

- *For general information about IA/GSA tours:*

    www.ecrc.navy.mil/ or

    Ecrc.hq.fct@navy.mil

- *For Family Readiness questions or issues:*

    ecrc.fs.fct@navy.mil

    1-877-364-4302 (toll free) or

    757-763-8639

Navy Family Accountability and Assessment System (NFAAS)

https://www.navyfamily.navy.mil

Key Resources

- *USFF IA website http:www.ia.navy.mil*

- *ECRC website http://www.ecrc.navy.mil*

- *Fleet and Family Support Programs www.ffsp.navy.mil*

CIAC Training Certificate

- *Upon completion of CIAC training, fill out CIAC Training Certificate (located at www.ia.navy.mil, under the "CIAC" tab) and email the certificate to:*

    usff.ia.fct@navy.mil